
the butterfly club
An Adjoin client assistance fund powered by team member donations


The mission of the Butterfly Club is to help ensure
the people we serve are empowered to create
pathways to belong in their community where they
live | work | learn | play


The BFC
Process!
the butterfly club



Adjoin team members




UKG payroll deductions



Get your BFC appreciation gift




BFC fund





Adjoin clients with needs



Team member working with client




BFC RFP application form

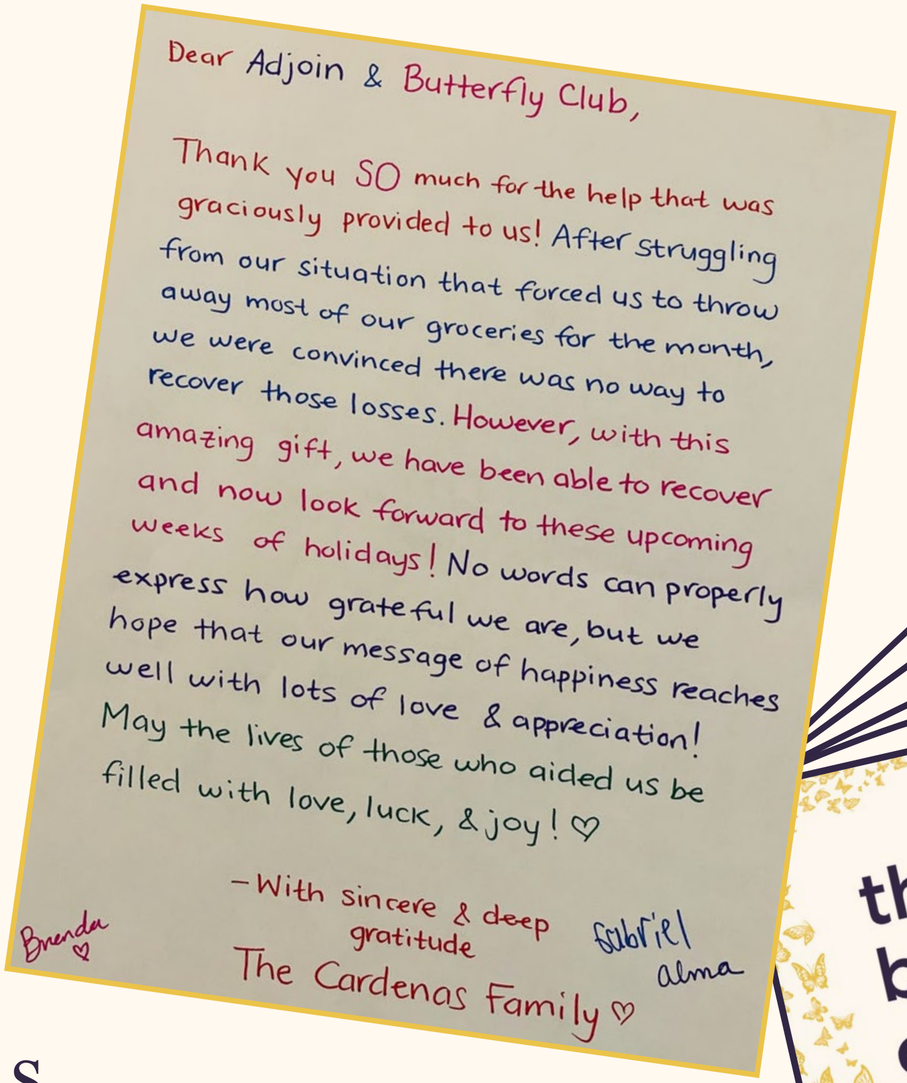


Payment made to 3rd party thru check or credit card

# 2025 Client Stats

$12,119 were used to help 16 clients across California with expenses related to

- 67% Housing
- 23% Education
- 6% Technology
- 2% Food-related items
- 1% Medical






# Meet Steven

BFC helped pay for behind-the-wheel driving lessons and the DMV test which he passed!



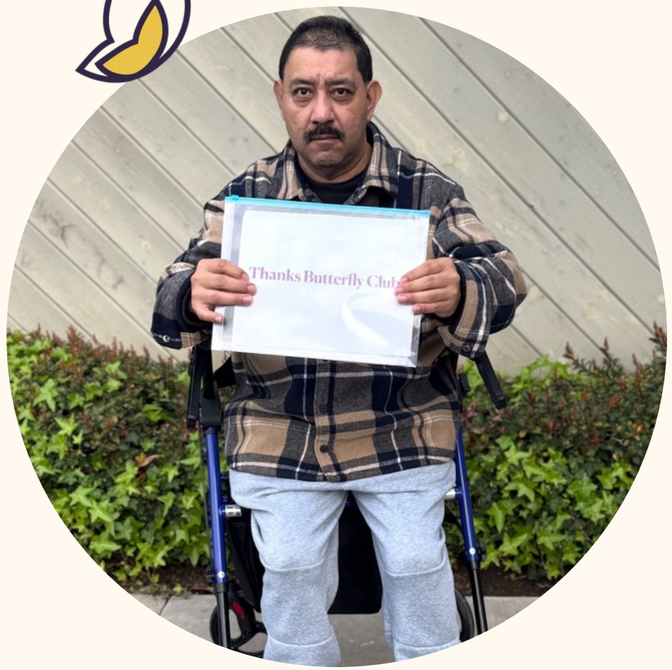
# Meet Saul

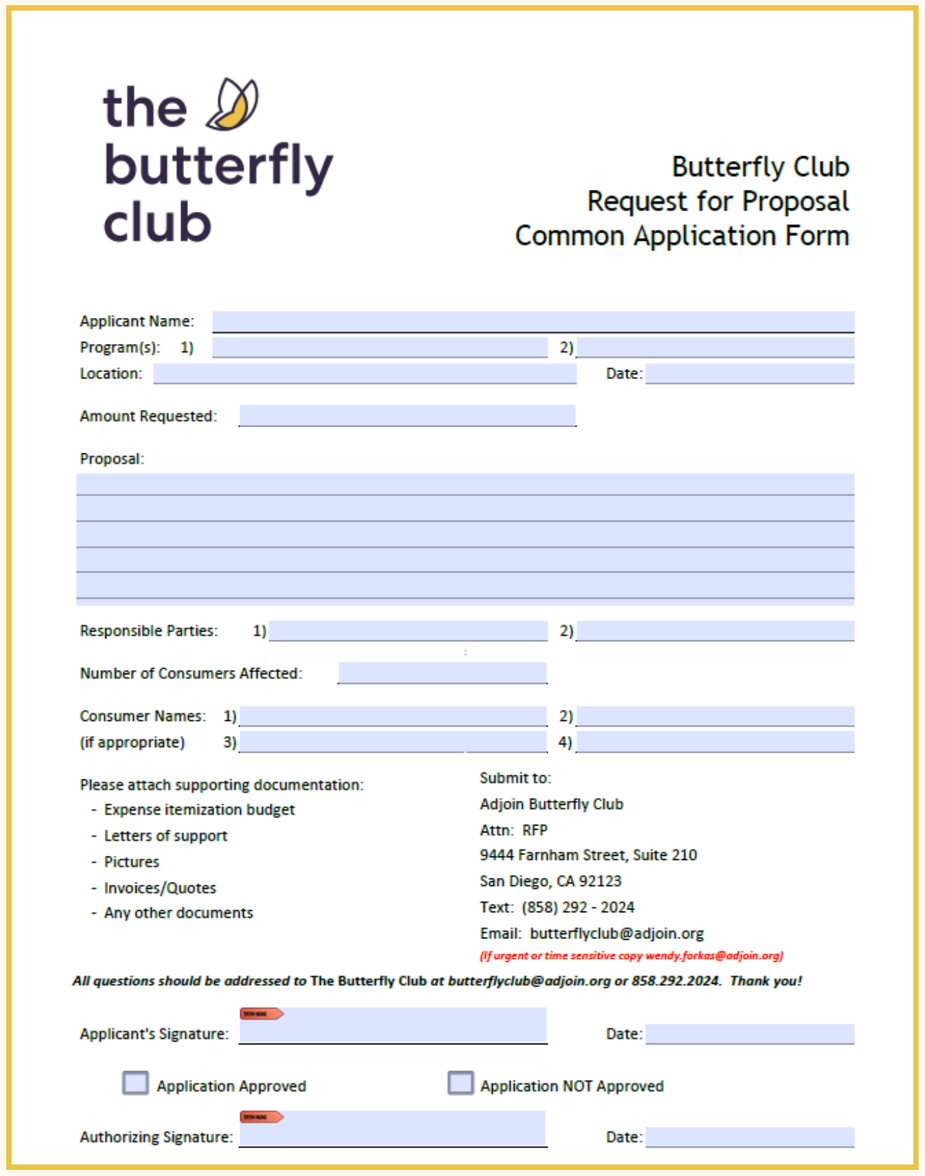
BFC helped pay for a wagon so Saul could easily carry all of his items while out and about!



# Meet Jose

BFC helped pay for dental work and covered the gap between what he could afford and what his dental insurance would cover!





the butterfly club

Butterfly Club
Request for Proposal
Common Application Form

Applicant Name:
Program(s): 1) 2)
Location: Date:

Amount Requested:

Proposal:

Responsible Parties: 1) 2)

Number of Consumers Affected:

Consumer Names: 1) 2)
(if appropriate) 3) 4)

Please attach supporting documentation:
- Expense itemization budget
- Letters of support
- Pictures
- Invoices/Quotes
- Any other documents

Submit to:
Adjoin Butterfly Club
Attn: RFP
9444 Farnham Street, Suite 210
San Diego, CA 92123
Text: (858) 292 - 2024
Email: butterflyclub@adjoin.org
*(If urgent or time sensitive copy wendy.forkas@adjoin.org)*

***All questions should be addressed to* The Butterfly Club *at butterflyclub@adjoin.org or 858.292.2024. Thank you!***

Applicant's Signature: Date:

☐ Application Approved ☐ Application NOT Approved

Authorizing Signature: Date:

# The Request for Proposal

## We fund projects that:

- Increases independence in the community
- Empowers clients both personally and socially
- Effects significant improvements in client lives

## Applications should be emailed to thebutterflyclub@adjoin.org


New
Member
Perks!
the butterfly club

All NEW Butterfly Club members will receive a Welcome Kit that includes a Butterfly Club Tote & Sticker Set! The standard donation is $1.25 per paycheck.




WELCOME



NEW ARRIVAL




Introducing

# the official BFC Insulated Lunch Bag!



This 2026 limited edition BFC Insulated Lunch Bag is available to:

1. Any CURRENT Members who increase their donation amount by at least $0.50 per paycheck

2. Any NEW Members who donate at least $1.75 per paycheck

3. ANYONE that makes a one-time donation of $12.00



This 2025 limited edition BFC Iron-On Patch is available to:

1. Any CURRENT Members who increase their donation by any amount per paycheck

2. Any NEW Members who donates more than the standard $1.25 per paycheck

3. ANYONE that makes a one-time donation of $5.00



This 2025 limited edition BFC Trunk Organizer is available to:

1. Any CURRENT Members who increase their donation amount by at least $0.75 per paycheck

2. Any NEW Members who donate at least $2.00 per paycheck

3. ANYONE that makes a one-time donation of $20.00



# ALL

## the butterfly club

## swag available & more!







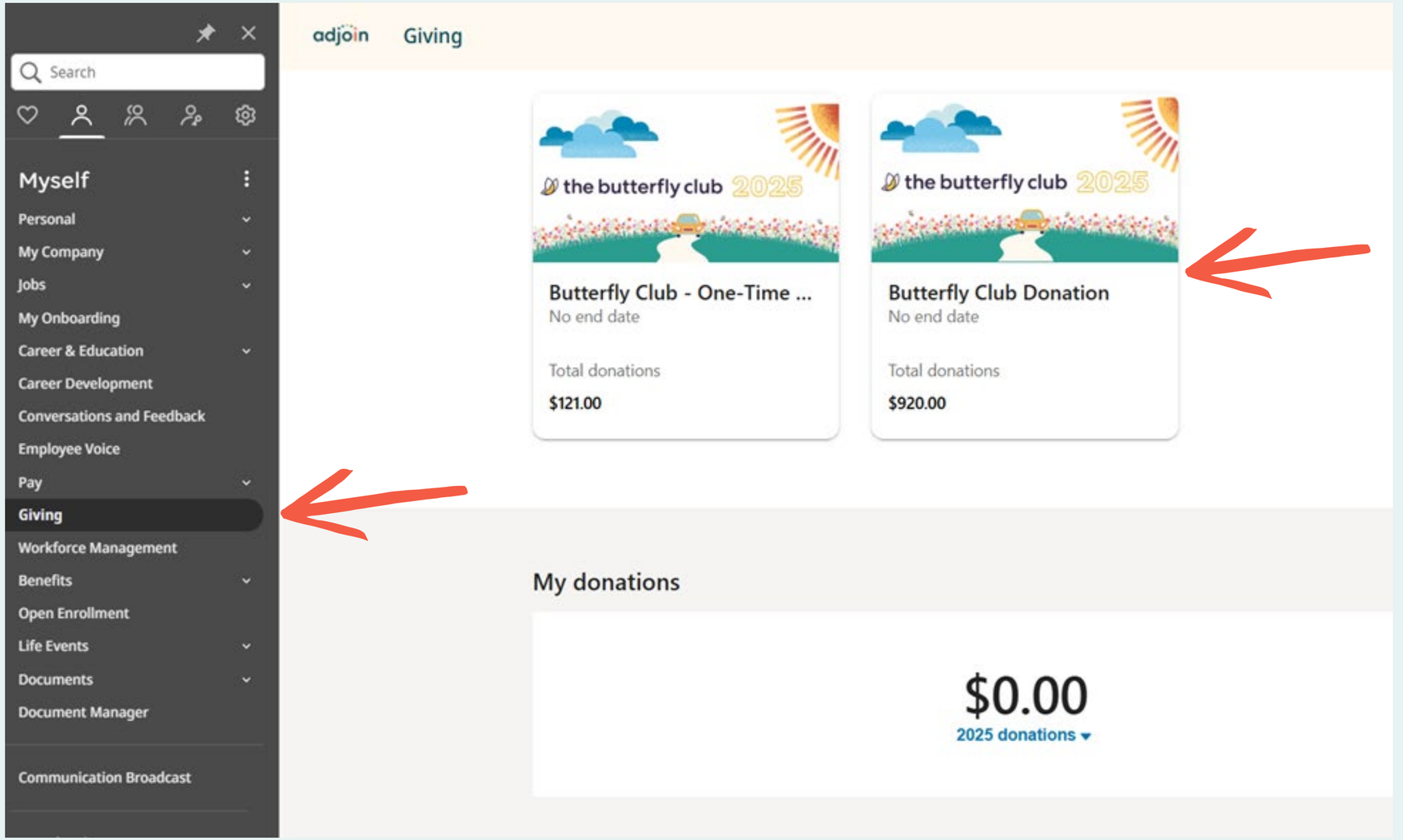



Enroll
through
UKG!
the butterfly club

The Adjoin UKG system allows team members to pay for tickets for the BFC Opportunity Drawing campaign via the GIVING link on the left side of their dashboard screen. Team members can select the amount of their donation and which paycheck from which to take the specified amount.

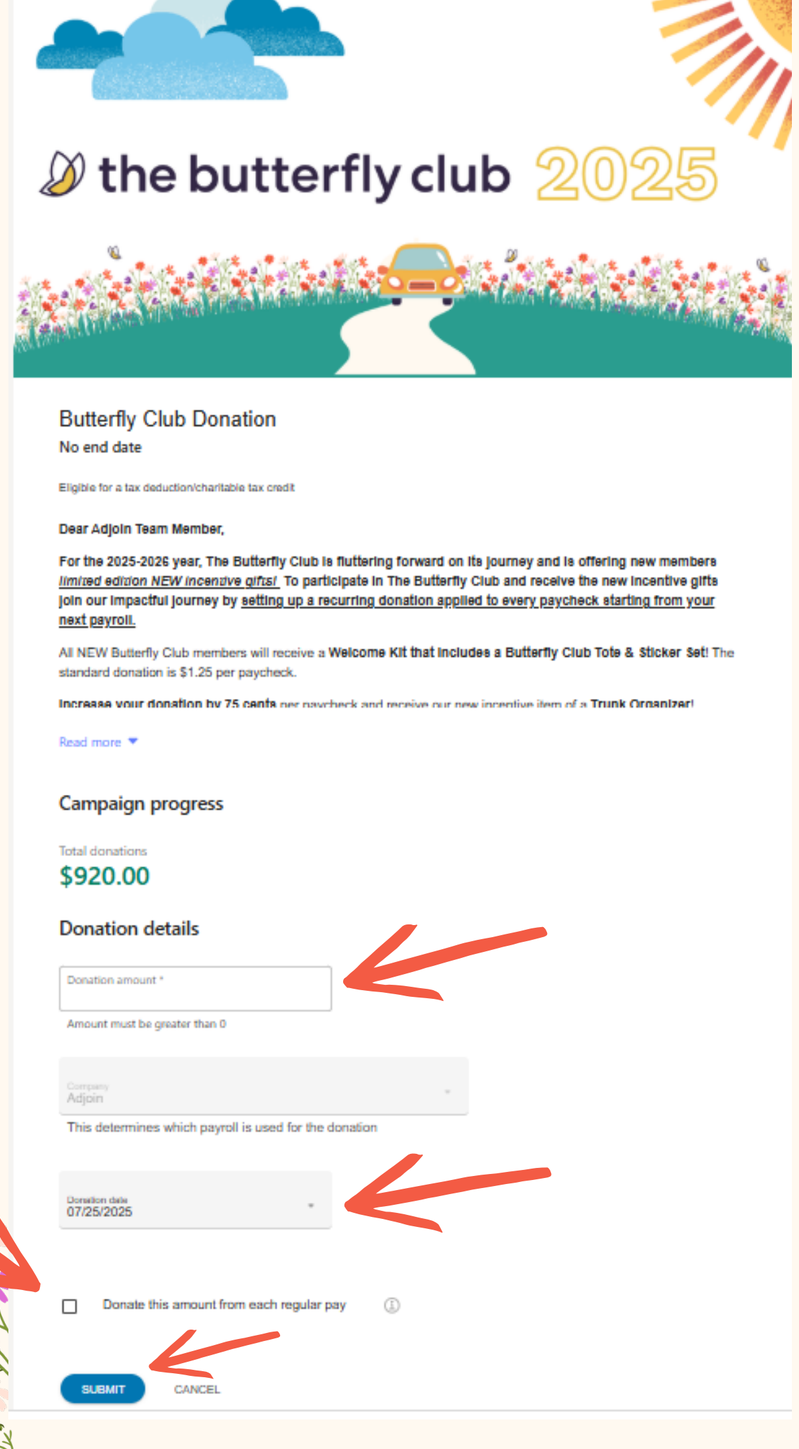
# INSTRUCTIONS

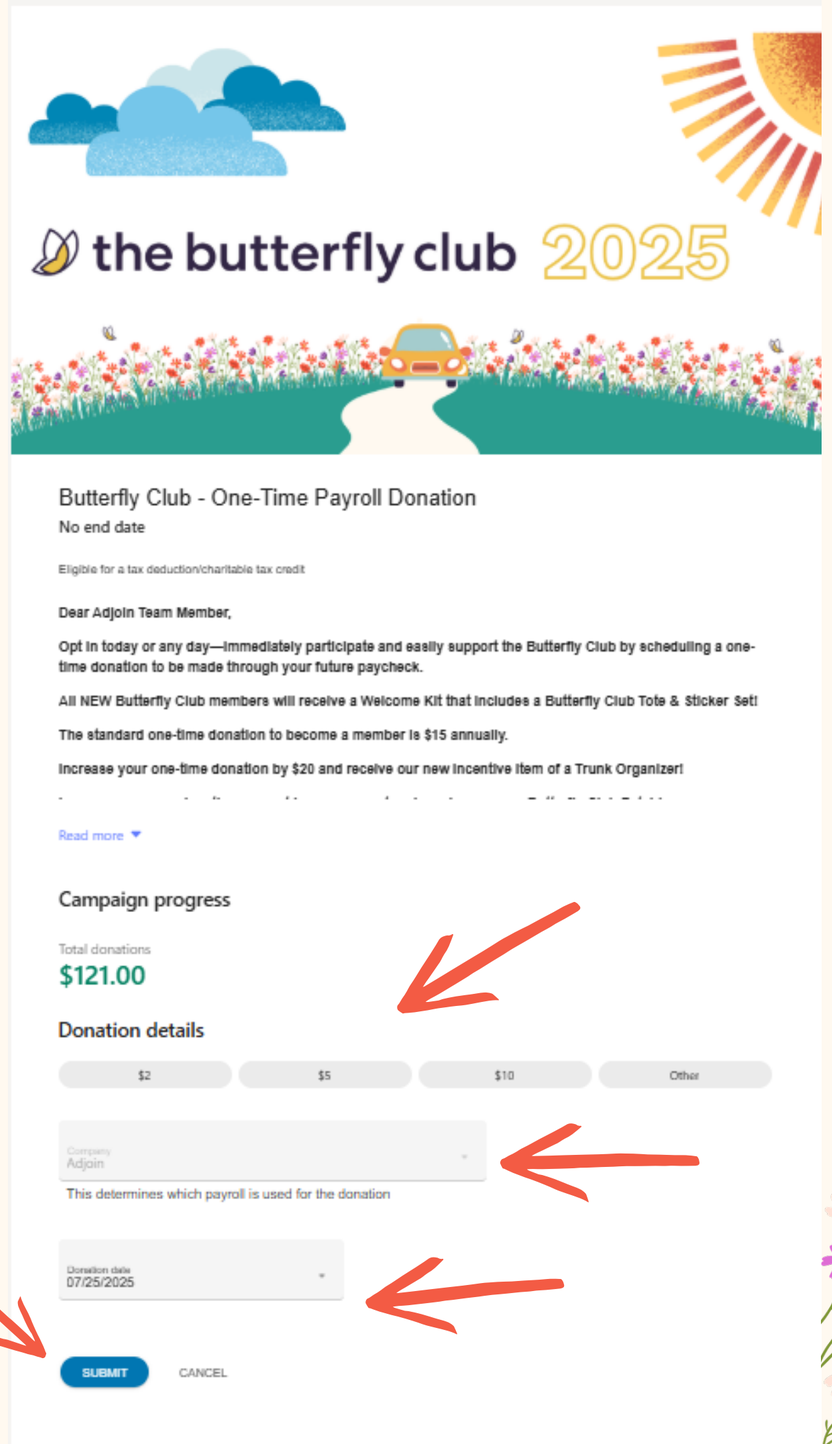
1. Go to UKG Pro and login
   The Side Menu will appear
2. Click the human icon (Myself menu),
3. Click “Giving”
   After you click on “Giving” in step 1, you will be taken to the Giving portal.
4. Under “Campaigns”, you will see the available campaign(s) to select from to make your donation
5. Locate “Campaigns”, then select the tile for the campaign you wish to donate to.



# INSTRUCTIONS per paycheck donations

1. Once you click on the campaign, the new page will provide the details of the campaign.
2. To make your per pay check donation:
3. Locate “Donation details”, here you will be able to enter your amount.
4. Underneath the donation details, you will see “Company” —you can ignore this as already pre - selected and there is nothing to change.
5. Next, you will locate “Donation Date” and click on the arrow to open and select the paycheck date you would like your first reoccurring donation deducted from your pay check.
6. Click the box next to “Donate this amount from each regular pay”
7. Then click “Submit. It will take you back to the Giving Portal page and you will see your information updated.






# INSTRUCTIONS one-time donations

1. Once you click on the campaign, the new page will provide the details of the campaign.
2. To make your per pay check donation:
3. Locate “Donation details”, here you will be able to enter your amount.
4. Underneath the donation details, you will see “Company” —you can ignore this as already pre - selected and there is nothing to change.
5. Next, you will locate “Donation Date” and click on the arrow to open and select the paycheck date you would like your donation deducted from.

   **You may only select ONE date for this campaign deduction.**
6. Once you’ve selected your paycheck date, click “Submit. It will take you back to the Giving Portal page and you will see your information updated.

You are a key part in supporting our clients to be active participants in their community, to belong.

By contributing a tax-deductible donation to the Butterfly Club, you will amplify Adjoin's positive impacts for clients from all divisions and parts of the state with unique and varying needs.




Questions?
E: butterflyclub@adjoin.org
V: 858.263.1077
the butterfly club
Team Member
Donation Program