

the butterfly club



An Adjoin client assistance fund powered by team member donations



The mission of the Butterfly Club is to help ensure
the people we serve are empowered to create
pathways to belong in their community where they



live | work | learn | play





Adjoin team members



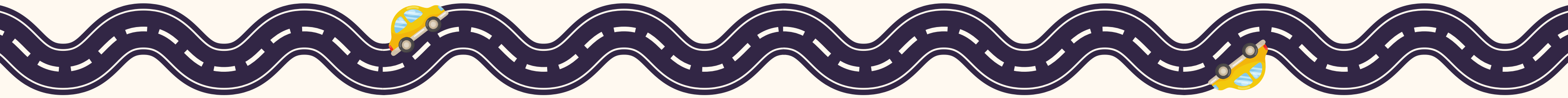
UKG payroll deductions



Get your BFC appreciation gift



BFC fund



Adjoin clients with needs



Team member working with client



BFC RFP application form

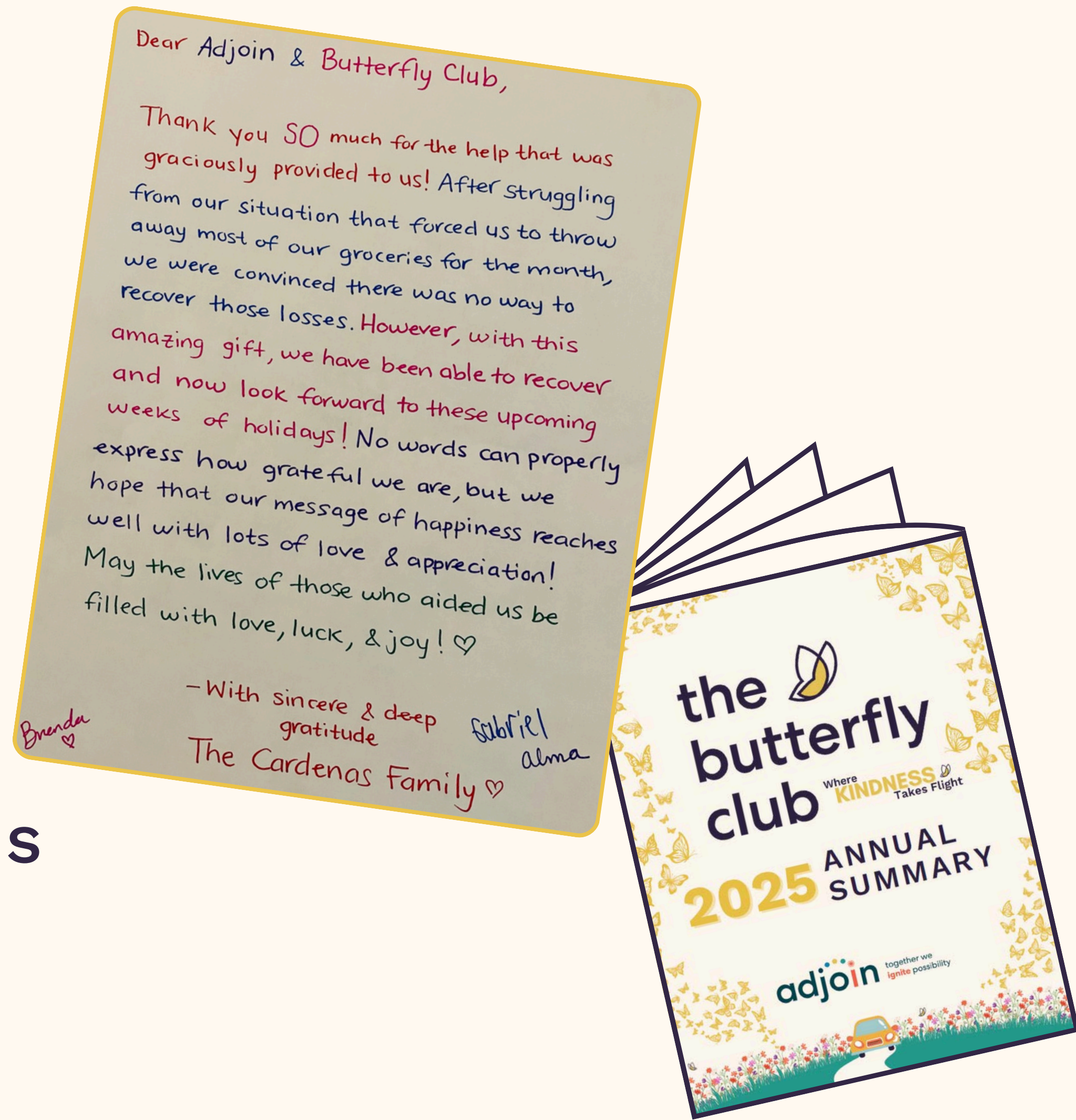


Payment made to 3rd party thru check or credit card

2025 Client Stats

\$12,119 were used to help 16 clients across California with expenses related to

- 67%** Housing
- 23%** Education
- 6%** Technology
- 2%** Food-related items
- 1%** Medical



Meet Steven

BFC helped pay for behind-the-wheel driving lessons and the DMV test which he passed!



Meet Saul

BFC helped pay for a wagon so Saul could easily carry all of his items while out and about!



Meet Jose

BFC helped pay for dental work and covered the gap between what he could afford and what his dental insurance would cover!





Butterfly Club
Request for Proposal
Common Application Form

Applicant Name: _____
Program(s): 1) _____ 2) _____
Location: _____ Date: _____
Amount Requested: _____

Proposal:

Responsible Parties: 1) _____ 2) _____
Number of Consumers Affected: _____
Consumer Names: 1) _____ 2) _____
(if appropriate) 3) _____ 4) _____

Please attach supporting documentation:
- Expense itemization budget
- Letters of support
- Pictures
- Invoices/Quotes
- Any other documents

Submit to:
Adjoin Butterfly Club
Attn: RFP
9444 Farnham Street, Suite 210
San Diego, CA 92123
Text: (858) 292 - 2024
Email: butterflyclub@adjoin.org
(If urgent or time sensitive copy wendy.forkas@adjoin.org)

All questions should be addressed to The Butterfly Club at butterflyclub@adjoin.org or 858.292.2024. Thank you!

Applicant's Signature: _____ Date: _____

Application Approved Application NOT Approved

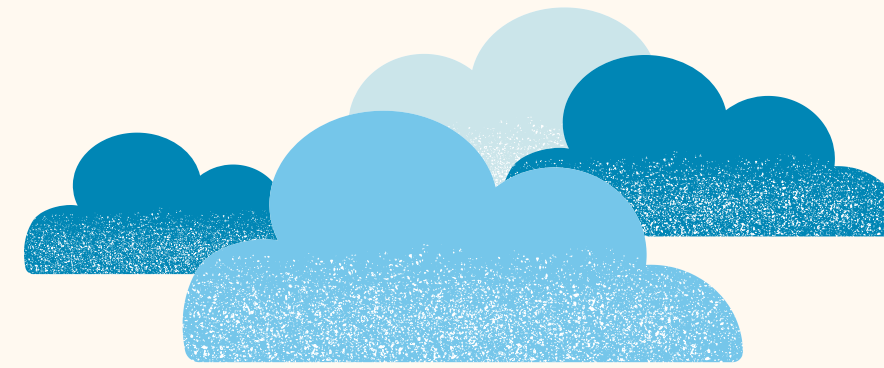
Authorizing Signature: _____ Date: _____

The Request for Proposal

We fund projects that:

- Increases independence in the community
- Empowers clients both personally and socially
- Effects significant improvements in client lives

Applications should be emailed to thebutterflyclub@adjoin.org



 **the butterfly club**
Enroll through
UKG!



The Adjoin UKG system allows team members to pay for tickets for the BFC Opportunity Drawing campaign via the GIVING link on the left side of their dashboard screen. Team members can select the amount of their donation and which paycheck from which to take the specified amount.


INSTRUCTIONS

1. Go to UKG Pro and login
The Side Menu will appear
2. Click the human icon (Myself menu),
3. Click “Giving”
After you click on “Giving” in step 1, you will be taken to the Giving portal.
4. Under “Campaigns”, you will see the available campaign(s) to select from to make your donation
5. Locate “Campaigns”, then select the tile for the campaign you wish to donate to.

The screenshot shows the Adjoin Giving portal interface. On the left is a dark sidebar with a search bar and a navigation menu. The 'Giving' option is highlighted in the menu, with a red arrow pointing to it. The main content area has a yellow header with the 'adjoin Giving' logo. Below the header are two campaign tiles for 'the butterfly club 2025'. The first tile is titled 'Butterfly Club - One-Time ...' and shows 'No end date' and 'Total donations \$121.00'. The second tile is titled 'Butterfly Club Donation' and shows 'No end date' and 'Total donations \$920.00'. A red arrow points to the second tile. Below the tiles is a 'My donations' section with a large '\$0.00' and '2025 donations' with a dropdown arrow.

INSTRUCTIONS per paycheck donations

1. Once you click on the campaign, the new page will provide the details of the campaign.
2. To make your per pay check donation:
3. Locate “Donation details”, here you will be able to enter your amount.
4. Underneath the donation details, you will see “Company”—you can ignore this as already pre-selected and there is nothing to change.
5. Next, you will locate “Donation Date” and click on the arrow to open and select the paycheck date you would like your first reoccurring donation deducted from your pay check.
6. Click the box next to “Donate this amount from each regular pay”
7. Then click “Submit. It will take you back to the Giving Portal page and you will see your information updated.



the butterfly club 2025

Butterfly Club Donation
No end date

Eligible for a tax deduction/charitable tax credit

Dear Adjoin Team Member,

For the 2025-2026 year, The Butterfly Club is fluttering forward on its journey and is offering new members limited edition NEW incentive gifts. To participate in The Butterfly Club and receive the new incentive gifts join our impactful journey by setting up a recurring donation applied to every paycheck starting from your next payroll.

All NEW Butterfly Club members will receive a Welcome Kit that includes a Butterfly Club Tote & Sticker Set! The standard donation is \$1.25 per paycheck.

Increase your donation by 75 cents per paycheck and receive our new incentive item of a Trunk Organizer!

[Read more](#)

Campaign progress

Total donations
\$920.00

Donation details

Donation amount * ←

Amount must be greater than 0


Company
Adjoin

This determines which payroll is used for the donation

Donation date
07/25/2025 ←

Donate this amount from each regular pay ⓘ ←

SUBMIT CANCEL ←





INSTRUCTIONS one-time donations

1. Once you click on the campaign, the new page will provide the details of the campaign.
2. To make your per pay check donation:
3. Locate “Donation details”, here you will be able to enter your amount.
4. Underneath the donation details, you will see “Company”—you can ignore this as already pre-selected and there is nothing to change.
5. Next, you will locate “Donation Date” and click on the arrow to open and select the paycheck date you would like your donation deducted from.
****You may only select ONE date for this campaign deduction.****
6. Once you’ve selected your paycheck date, click “Submit. It will take you back to the Giving Portal page and you will see your information updated.

Butterfly Club - One-Time Payroll Donation

No end date

Eligible for a tax deduction/charitable tax credit

Dear Adjoin Team Member,

Opt in today or any day—Immediately participate and easily support the Butterfly Club by scheduling a one-time donation to be made through your future paycheck.

All NEW Butterfly Club members will receive a Welcome Kit that includes a Butterfly Club Tote & Sticker Set!

The standard one-time donation to become a member is \$15 annually.

Increase your one-time donation by \$20 and receive our new Incentive Item of a Trunk Organizer!

[Read more](#)

Campaign progress

Total donations

\$121.00

Donation details

\$2 \$5 \$10 Other

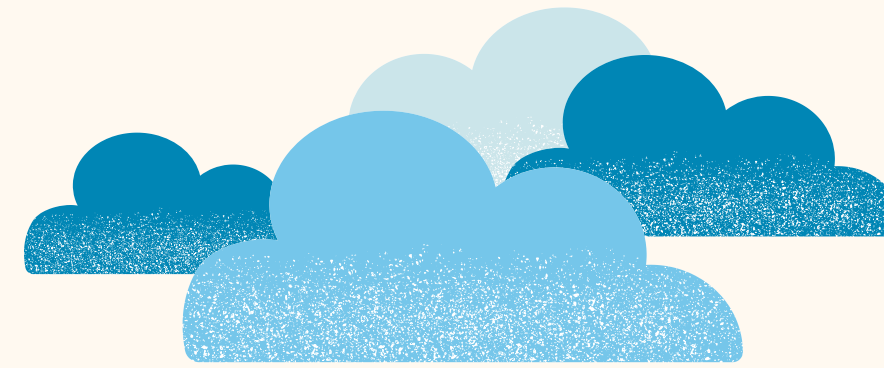
Company
Adjoin

This determines which payroll is used for the donation

Donation date
07/25/2025

SUBMIT CANCEL





 **the butterfly club**
New Member
Perks!



All **NEW** Butterfly Club members will receive a Welcome Kit that includes a Butterfly Club Tote & Sticker Set! The standard donation is \$1.25 per paycheck.



**NEW
ARRIVAL**



Introduced in 2025

**the official BFC
Trunk Organizer
& Iron-On Patch!**



This limited edition new BFC Iron-On Patch is available to:

- 1** Any **CURRENT** Members who increase their donation by any amount per paycheck
- 2** Any **NEW** Members who donates more than the standard \$1.25 per paycheck
- 3** **ANYONE** that makes a one-time donation of \$5.00





This limited edition new BFC Trunk Organizer is available to:

1

Any **CURRENT** Members who increase their donation amount by at least \$0.75 per paycheck

2

Any **NEW** Members who donate at least \$2.00 per paycheck

3

ANYONE that makes a one-time donation of \$20.00



Groovy BFC T-Shirts are still available for any current member who increases their donation by at least an **ADDITIONAL \$0.75** per paycheck, new members who donate at least **\$2.75** or more per paycheck, or anyone who makes a one-time donation of **\$40.00.***



BACK

FRONT

Get it while it Lasts



BFC Hooded Sweatshirt is for any current member who increases their donation by at least an **ADDITIONAL \$1.00** per paycheck. Or anyone can make a one-time donation of **\$45.00.**

*Member can choose to substitute the T-shirt instead of the trunk organizer while supplies last.

ALL



the butterfly club

swag available & more!



You are a key part in supporting our clients to be active participants in their community, to belong.

By contributing a tax-deductible donation to the Butterfly Club, you will amplify Adjoin's positive impacts for clients from all divisions and parts of the state with unique and varying needs.

Where
KINDNESS 
Takes Flight



the butterfly club



Team Member
Donation Program

Questions?

E: butterflyclub@adjoin.org
V: 858.263.1077

